



Ontario Minor Hockey Association
25 Brodie Drive, Unit 3, Richmond Hill, Ontario, L4B 3K7
Tel: 905-780-OMHA (6642) Fax: 905-780-0344
Go to the net at: www.omha.net · E-mail: omha@omha.net

OMHA APPEAL PROCEDURES & SCHEDULE

An Appeal to the Ontario Minor Hockey Association (OMHA), as allowed under OMHA Regulation 16.0 requires the following steps to be completed:

- 1. The Filing of Appeal form, attachments and applicable fee are required to be sent to the OMHA office at the above address.**
- 2. Complete the Filing of Appeal form in full.**
 - Access to email allows for quicker communication of information between the appellant and the OMHA.
 - If the appellant does not have access to email, the communication or notices and results of an appeal will be by fax or mail.
- 3. Prepare the appeal in writing**
(This is required even if filing for a Personal Appeal).
- 4. Direct the written submission to the attention of the “OMHA Appeals Committee”.**
 - Be specific regarding the matter being appealed, the grounds for the appeal, and the facts supporting the case.
 - Be concise and, preferably, use numbered paragraphs. The maximum number of pages that will be accepted in a submission is five (5) pages.
 - If an Appeal is for exemption from Regulations of Hockey Canada/Ontario Hockey Federation/Ontario Minor Hockey Association, e.g., Residency Regulations, be specific regarding the grounds for being exempt from those Regulations.
- 5. Indicate the type of appeal being filed on the Filing of Appeal form.**
 - Appeals are scheduled to be heard and decided at the sitting of the first available Appeal Committee.
 - With a “Written Appeal”, the Appeal Committee bases its decision on the written submission. The fee for a **Written Appeal is \$100.00**, including GST, (certified cheque or money order only).
 - A “Personal Appeal” requires the appellant or his representative to appear in person before the Appeal Committee. Information from the provided written submission and that obtained during the Appeal sitting is used by the Appeal Committee in making its decision. The fee for a **Personal Appeal is \$200.00**, including GST (certified cheque or money order only).
- 6. Possibility of a Further Appeal**
 - The decision from a “Written Appeal” may **only** be appealed to the OMHA, as a Personal Appeal.
 - The decision from a “Personal Appeal” may be appealed to the OHF Appeals Committee, the next level of appeal beyond the OMHA. A Personal Appeal satisfies the requirements of OHF By-Law 5.2.

Member of:





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7. Appeals will not be scheduled until the Filing of Appeal form and written submission, together with full payment (certified cheque or money order), are received at the OMHA office. The Appeal Committee date then will be established using the received date for applying of the Filing Deadline date. **There are no exceptions.**

OMHA Appeal Committee Dates (2010-2011)	Filing Deadlines (at 4:30 p.m.)
Saturday or Sunday – July 10 or 11, 2010	Wednesday, June 30, 2010
Saturday or Sunday – July 24 or 25, 2010	Wednesday, July 14, 2010
Sunday, August 22, 2010	Wednesday, August 11, 2010
Saturday or Sunday – September 11 or 12, 2010	Wednesday, September 1, 2010
Saturday or Sunday – October 2 or 3, 2010	Wednesday, September 22, 2010
Saturday or Sunday – October 16 or 17, 2010	Wednesday, October 6, 2010
Saturday or Sunday – October 30 or 31, 2010*	Wednesday, October 20, 2010
Saturday or Sunday – November 13 or 14, 2010	Wednesday, November 3, 2010
Saturday or Sunday – November 27 or 28, 2010	Wednesday, November 17, 2010
Saturday or Sunday – December 11 or 12, 2010	Wednesday, December 1, 2010
Saturday or Sunday – January 8 or 9, 2011	Wednesday, December 29, 2010
Sunday, January 23, 2011	Wednesday, January 12, 2011
Saturday or Sunday – February 5 or 6, 2011	Wednesday, January 26, 2011
Sunday, February 27, 2011	Wednesday, February 16, 2011
Saturday or Sunday – March 12 or 13, 2011	Wednesday, February 2, 2011
Saturday or Sunday – March 26 or 27, 2011	Wednesday, March 16, 2011
Saturday or Sunday – April 9 or 10, 2011	Wednesday, March 30, 2011
Sunday, May 1, 2011	Wednesday, April 20, 2011
Saturday or Sunday – May 14 or 15, 2011	Wednesday, May 4, 2011
Saturday or Sunday – June 4 or 5, 2011	Wednesday, April 25, 2011

*Revised – October 19, 2010

8. Upon receipt of a properly filed appeal, the OMHA office processes the appeal as follows:

- a) Appeal is reviewed to determine that the situation is appealable.
- b) A Confirmation and Notice of Appeal Hearing form is emailed (or faxed) to the appellant.
- c) A Notice of Appeal Hearing form is sent along with the appeal application to the affected OMHA Centre and to the OMHA Regional Executive Member(s) involved, allowing them to provide comments with respect to the appeal to the Appeal Committee.

9. After the appeal has been dealt with the OMHA office will:

As per OMHA Regulation 16.2 the OMHA shall give its final decision in writing not more than 14 days after the hearing is completed. The decision will be communicated to the appellant by email. If the Appellant does not have access to email, notification will be made by fax or mail.

Member of:

